



College and Career Readiness Policy

Policy Number: 3106

I. Purpose

Summit Academy and Summit Academy High School understands the importance of personal education planning for each of its students, encouraging course-taking patterns and programs of study to enable student to increase their academic capacity and further prepare for college and careers. Personal education planning is a cooperative effort involving students, parents/guardians, and educators. It focuses on the individual needs of the student and is essential at the elementary and secondary school levels.

II. Definitions

Plan for College and Career Readiness: A “plan for college and career readiness” means a plan developed by a student and the student’s parent or legal guardian in consultation with school counselors, teachers, and administrators that:

1. is initiated at the beginning of grade 7;
2. identifies a student’s skills and objectives;
3. maps out a strategy to guide a student’s course selection; and
4. links a student to post-secondary options, including higher education and careers.

Utah Code §53E-2-304 (2)(b)

III. Policy

Summit Academy and Summit Academy High School shall implement a plan for college and career readiness (also known as a CCR) for its students in grades 7-12 in accordance with Utah law.

- a) Each student shall have a personalized plan for college and career readiness (CCR Plan):
 1. Each student shall complete four year plans during their 8th grade;
 2. Students and parents shall have access to the 4 year plan
- b) CCR plans shall include the following student conferences:
 1. In 7th and 8th grade a student shall have at a minimum one (1) individual and one (1) group conference during the two years;
 2. In 9th and 10th grades a student shall have at a minimum one (1) individual and one (1) group conference during the two years;
 3. In 11th and 12th grades shall have at a minimum one (1) individual and one (1) group conference during the two years; and
 4. Other meetings as needed.
- c) Time spent during the school day spent developing or conferencing regarding a CCR shall be considered part of the school day and instructional time.

The Executive Director shall establish administrative procedures to help the School implement plans for college and career readiness consistent with **Utah Code § 53E-2-304(2)(b)** and, if the School receives Comprehensive Counseling and Guidance Program funds, **Utah Administrative Code Rule R277-462**.



IV. References

Utah Code § 53E-2-304(2)(b)
Utah Administrative Code Rule R277-462.

V. Attachments

None Applicable

VI. Revision History and Approval Date

Version 1: January 19, 2023: Original Date of Approval