



Public Education Funds Policy

Policy Number: 6101

I. Purpose

The Summit Academy Board of Trustees has established general guidelines of courseware and materials produced with public education funds and resources controlled by the board. **Utah Code R277-120**

II. Definitions

1. CC-BY license: means a copyright license developed by Creative Commons, which allows other users to: copy and redistribute the material in any medium or format; and remis, transform, and build upon the material.
2. Public education materials: means courseware and materials in any medium or format developed with public education funds and includes; syllabi; instructional materials; modules; textbooks, including teacher's editions; student guides; supplemental materials; formative and summative assessment supports; laboratory activities; simulation; musical or dramatic compositions; audio, video or photographic material; manuals; codes; and software.

III. Policy

Summit Academy Administrators have the authority to select which public education materials, developed with funds controlled by the Board, may be shared under a CC-BY license or another approved license and which public education materials. Summit Academy reserves the right to charge third parties for the use of educational materials.

An individual or entity that adopts or shares public education materials identified as materials that can be shared with educators and the public shall:

1. Provide attribution to the Board
2. provide a link to the license; and
3. indicate if any changes were made to the original materials.

An employee of Summit Academy may not share, with an individual or entity outside of Summit Academy's, materials purchased with school funds that are specifically licensed for use by Summit Academy.

If an employee of Summit Academy develops public education materials as part of the employee's employment, the public education materials shall be the property of the School.

IV. Classroom Materials

An employee of Summit Academy may not sell public education materials developed in whole in or part with funds from the Utah State Board of Education. If an employee sales public education materials developed with public funds for personal gain, the employee may be subject to the **Utah Public Officers and Employee's Ethics Act**.

Summit Academy reserves the right to review and approve materials developed by employee's on contracted time.



Classroom Materials developed using personal time and resources must be approved by administrator and are not required to seek permission to share classroom materials.

Educators may share materials through a CC-BY license. Shared materials that are consistent with the Utah Educators Standards and LEA Reporting **R277-217**.

A licensed educator may not share materials that advocate illegal activities or materials that are inconsistent with the educator's with the educator's legal and role model responsibilities.

The Director may offer professional development programs that offer support, guidance, and instruction to educators who wish to create, use, or continuously improve public education materials shared.

V. References

Utah Code R277-120

Utah Code R277-217

Utah Public Officers and Employees Ethics Act

VI. Attachments

None Applicable

VII. Revision History and Approval Date

Version 1: January 19, 2023: Original Date of Approval