



Parent and Family Engagement Policy

Policy Number: 3501

I. Purpose

Summit Academy and Summit Academy High School regard parental engagement to be vital to the academic success of students. Parents/Guardian serve as partners with the LEA in helping their children achieve academic success.

Summit Academy will hold an annual Title I meeting detailing the rights of parents to be involved.

II. Policy

A. Summit Academy will engage parents and family in the development of its Local Education Agency (LEA) plan.

- 1) The LEA will invite parents to participate in the development of the LEA plan. Information, including academic data, State and Federal allocations, personnel, and instructional strategies will be given to parent representatives.
- 2) Parents will review information and give input into the development of the LEA plan.
- 3) The Summit Academy Board will give final approval of the LEA plan.

B. Summit Academy will engage parents and family in the process of school review and improvement.

- 1) Share the achievement data from all schools with parents.
- 2) Invite input from parents regarding LEA and school goals throughout the year and in a year-end survey.
- 3) Discuss evidence-based research instructional practices.
- 4) Give direction in securing evidence-based curriculum materials that align with goals.

C. Summit Academy will provide coordination and technical assistance to promote quality parental engagement activities.

- 1) LEA leadership will include parental engagement discussions in LEA leadership meetings across departments to maximize coordination and effective use of resources.

D. Summit Academy will build the school and parent capacity for strong parental engagement.

- 1) Hold an annual parent meeting to discuss ways to build and implement effective parental engagement strategies.

E. Summit Academy will coordinate parental engagement strategies with other programs.



- 1) Representatives from other programs (i.e. Head Start and Special Education) will be encouraged to cosponsor the annual parent engagement seminar with Title I.
 - 2) LEA leaders who have responsibility for overseeing parental engagement activities will meet at least twice a year to discuss plans and coordinate efforts.
- F. Summit Academy will conduct an annual parental engagement evaluation.**
- 1) In the spring, School Land Trust Committee will be given a Title I Parent Engagement Evaluation Form and asked to complete the evaluation and provide input on how the LEA might improve support for parental engagement.
 - 2) At the spring SEP conference, parents will be encouraged to complete a parent engagement survey that will elicit feedback on current activities and request input for future efforts.
 - 3) At the beginning of the new school year, the LEA will provide a summary of the parental engagement survey with its plans to address identified needs and recommendations.
- G. Summit Academy will ensure that Title I schools are engaging parents in a variety of school activities.**
- 1) Require each Title I school to submit an annual report of successful parent engagement activities.
 - 2) In the annual training for administrators and teachers, the LEA will share identified successful parental engagement activities. They will be encouraged to share ideas with SPO Presidents and Land Trust Committee.
 - 3) Principals will annually report to the LEA how they used Title I funds to support effective parent engagement strategies.

III. References
N/A

IV. Attachments
N/A

V. Revision History and Approval Date

Version 1: March 2019: Original date of approval.

Version 2: January 16, 2020: Revised with changes including changing ‘district’ to ‘LEA’ and deleting ‘allocating Title I funds to support a half-time parent liaison for each Title I school’.

Version 3: November 17, 2022: Revised to change School Community Council to Land Trust Committee.