



Vending Machines and Food Sale in Schools Outside of Reimbursable Meals

Policy Number: 6202

I. Policy

The Summit Academy Board of Trustees is committed to good nutritional practices that enhance Student learning. The responsibility to establish requirements regarding vending machines and foods sold outside of the reimbursable meal service in schools is delegated to the LEA Administration.

II. Definitions

- A. Reimbursable Meal: A single priced meal unit that offers all of the USDA daily required meal pattern components for each age/grade group served in the minimum required amounts.
- B. Vending Machines: a machine automatically that dispenses small goods such as food, drinks, pin, when money is inserted.

III. Food Sales at Schools

- A. This policy includes food that is not part of the reimbursable lunch, breakfast or after-school snack program such as vending, a la carte, student-operated events, or other food sales.
- B. Foods which contain minimal nutritional value are discouraged.
- C. Under current Federal School Lunch Regulations, no foods of minimal nutritional value can be sold in eating areas (anywhere in the school where students eat school lunches including classrooms and common areas) during school meal serving periods.

IV. Vending Machines

- A. All agreements for vending machines shall be in writing in a contract form. Appropriate procurement bidding procedures and policies shall be followed when selecting vendors.
- B. Vending machines for faculty use only are acceptable at all schools and LEA facilities. Proceeds may be used for staff appreciation or other school programs, as determined by the school principal or building administrator. These funds should be accounted for separately from student-related vending activity.
- C. Vending machines distributing drinks or food with student access are only allowed at **secondary schools**.
- D. Vending machines distributing items such as pencils, notebooks, etc., shall be allowed at all school levels.
- E. Acceptable uses of vending machine income shall be at the discretion of the school principal or building administrator, subject to rules outlined by the Business Administrator.

V. References

Utah Admin Code R277-719



VI. Attachments
N/A

VII. Revision History and Approval Date
Version 1: October 20, 2022: Original Date of Approval